

Facility Management Division

Prime/HO/FMD/RFQ/2025/168

March 09, 2025

Subject: Request for Quotation (RFQ) for Supply & Installation of Cheque Deposit Kiosk for Prime Bank PLC.

Please be informed that Prime Bank PLC. intends to Purchase, Supply & Installation of Cheque Deposit Kiosk. The selected vendor has to deliver the products to the Bank's selected location (inside/Outside Dhaka). For this purpose, you are requested to submit technical and financial proposal.

Scope of Work:

Name of Product	Scope
<p align="center">SOW of Cheque Deposit Kiosk</p>	<ul style="list-style-type: none"> • Display: 21"-24" touchscreen display • Printer: Inbuilt 80mm thermal printer • Camera: Secure deposit camera mounted on top of the kiosk to capture the depositor's face • Cheque Scanner: High quality cheque scanning facility for efficient processing of cheques • The scanner should have high-quality grayscale capture at 200 dpi for automatic processing • Ensuring seamless integration with the bank's core banking system for real-time synchronization. • Providing centralized real-time monitoring and management capabilities for cheque deposits. • Implementing secure cheque authentication using MICR technology to detect counterfeit or invalid cheques. • Offering a multilingual user interface (English & Bangla). • Enabling OTP verification through phone number (Account Holder & bearer both) input for secure transactions. • Providing printed and digital receipts both with cheque clear images and transaction & account holder details. • Setting up a monitoring dashboard for branch tellers to track cheque deposits, account details, timestamps, and generate reports in real-time. • Configuring high- and low-value cheque indicators to alert stakeholders as needed. • Ensuring a secure cheque collection box with lock and key. • Providing SMS notifications with an e-receipt for deposit confirmation. • Supporting future integration with cheque processing systems and CBS. • Delivering a user-friendly kiosk experience for 24/7 self-service cheque deposit functionality. • Providing UV detection technology for counterfeit prevention and tamper detection. • Enabling high-quality scanning and processing of cheques with UV overlay. • Verification and automated fraud detection in monitoring dashboard • Implementing optical character recognition (OCR) for UV-printed characters.



	<ul style="list-style-type: none"> • Training relevant personnel on the use and maintenance of the system. • The device should be slim with decent look & feel. • Wi-Fi/Ethernet connectivity. • The Cheque Deposit Kiosk should offer centralized real-time monitoring and management of cheque deposits across branches. • Will use MICR technology to verify cheque authenticity, blocking counterfeit or invalid deposits. • Should be able to identify high- and low-value cheques with configurable detection, ensuring efficiency and alerting stakeholders as needed. • Should have the feature of instant cheque deposit receipt with clear image of the cheque, value, MICR number and timestamp. • Should have the feature of SMS notification to the customer with e-receipt. • Interface should be both in Bangla & English. • Should be able to send soft copies of scanned cheque link to customers' phone. • Central Monitoring Dashboard & Dynamic Report facility. • At least one year warranty required. • Vendor should have a good background/experience of supplying self-service kiosk based solutions to reputed organizations
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Technical Specifications:

S/N	Description	Bank's Requirements	Vendor's Response
1	Brand	Please specify	
2	Model	Please specify	
3	Display	Please specify	
4	Processor	Minimum Intel Core i5	
5	Memory	Minimum 4 GM	
6	SSD	Minimum 128 GB	
7	System	Please specify	
8	Connectivity	Please specify	
9	Printer	Please specify	
10	Scanner	Please specify	
11	Camera	Built In Camera	
12	Power	Please specify	
13	Physical Dimension	Please specify	
14	Supply & Installation	All over the country	
15	Warranty	Minimum 2 years	
16	Delivery Lead Time	Turn Around Time 30 working days (ready stock preferred)	
17	Life Time of the Machine	Please specify	
18	Other technical specifications	<ul style="list-style-type: none"> • A high-quality grayscale captures at 200 dpi for automatic processing of UV protection features. • Standard grayscale image. • MICR verification for cheque authentication. • Automatic cheque scanning with a 	

		<p>clear image capture.</p> <ul style="list-style-type: none"> • Touchscreen display with an intuitive user interface. • Secure cheque storage with tamper-proof locking. • Receipt printer for instant transaction confirmations. • Real-time data transmission to the central server. • Remote monitoring and reporting tools. • Configurable cheque value detection. • Ensure a secure deposit camera mounted on top of the kiosk to capture the depositor's face for authentication and record-keeping. • The Cheque Deposit Kiosk has to be the probation for advanced reporting capabilities and flexible workflow management, designed to meet the unique requirements of each customer. 	
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Product: Cheque Deposit Kiosk (Financial Format)

Item Description	Unit Price (BDT) (Including AIT & Excluding VAT)	VAT %	VAT Amount	Unit Price (BDT) (Including AIT & VAT)	Quantity	Total Price (BDT) (Including AIT & Excluding VAT)	Available quantity at your ready stock	Remarks
Cheque Deposit Kiosk					5		Please Mention	

Vendor Eligibility Criteria

Interested vendors must meet the following criteria:

- Proven experience in deploying self-service banking kiosks
- Capability to provide software and hardware support nationwide 24/7
- Expertise in integrating with core banking solutions for at least one or more banks.
- Compliance with security and banking industry standards.

Proposal Submission Requirements

Vendors must submit proposals including the following details:

- Company profile and relevant experience.
- Technical specifications of the proposed kiosk solution.
- Implementation timeline and project milestones.
- Detailed pricing, including hardware, software, installation, and maintenance costs.
- Warranty and after-sales support information.
- Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.



Terms & Conditions:

1. Delivery & Installation:

- a. The supplier will deliver & install the products to the Bank's selected location (inside/Outside Dhaka) as and when required. No additional cost will be paid by the bank for transportation.
- b. In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from bill receipt and payment will be made as per the following manner:

- a. In case of bill amount/ work order amount at a time over Tk. 2,00,000.00, 90% of the unit price will be paid after satisfactory installation of the equipment.
- b. Remaining 10% of the unit price will be paid after 06 (Six) months from the date of products delivery.
- c. **The quoted amount must be included AIT and excluded VAT as per govt. rules.**

3. Warranty: During the period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 06(Six) months from the submission date of RFQ.

6. Paper & Documents: The supplier has to submit the following paper & documents:

- a. Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- b. Distributorship or Sole Distributorship certificate.
- c. Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi-National Companies.

7. RFQ PREPARATION: The participant company must submit the offer in two envelope system. One envelope will contain the technical offer and the other envelope will contain the financial offer. The two envelopes must be covered in a 3rd large envelope. All the envelopes will contain the full name and address of the participant company. The envelopes should be sealed & signed properly.

8. RFQ SUBMISSION ADDRESS:

Head of Facility Management Division

Prime Bank, Head Office,
Prime Tower (Ground Floor, Central Dispatch),
Plot # 8 & 35, Nikunjo-2,
Khilkhet, Airport Road, Dhaka-1229

RFQ process Contact : Md. Emranul Haque Sarker, Cell: 01730716775;

Technical Clarification Contact : Kazi Reshad Mahboob, Cell: 01967809811;

10. After going through the terms & conditions, please submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. RFQ documents shall be dropped **in the Tender box on March 13, 2025 by 02:30 PM**. No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.

11. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.

Thanking You.


09.03.25

Tanveer Ahamed

Head of Procurement-FMD

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